

**Katikati College Board of Trustees Meeting Minutes
of 7 May 2026 at 4:30pm in Katikati College Boardroom**

1. **Karakia:** Lou

2. **Welcome, Attendance & Apologies:**

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect - Presiding Chair), Jenner Ballinger-Judd (Parent Elect), Victoria Denyer (Parent Elect), Hilary Johnson (Parent Elect), Ngairo Eruera (Co-opted Member - Pou Arahi Rep joining remotely), Michael Low (Staff Rep) and Angela Macdonald (Minute Secretary).

Apologies: Valarie Uilou (Parent Elect), Charlie Aisake (Student Rep)

3. **Declarations of Conflict of Interest**

Non declared.

4. **Strategic Monitoring/Reporting:**

4.1. Principal's Report tabled with discussion and specific points of interest as follows:

- Additional appointment - Michelle Cross to cleaning position
- PAT data tabled, explained and discussed at length.
 - The data has been shared with whānau, specifically highlighting how they can support students' learning at home.
 - Schools can use either SmartTool or PAT - we will continue with PAT data unless mandated otherwise.
 - The data is being utilised to identify students who require additional support and to monitor "extension/excelleration" opportunities.
 - **Action item:** Lou to track the 'non-transient' students ie: those that have stayed at KKC since Year 7
- NCEA data tabled, explained and discussed. Enrolment vs Participation explained.
 - **Action Item** - Wellbeing Survey to be rescheduled on Board Workplan
- Principal appraisal underway
- Te Ara Takatū update with a thorough overview of what has been achieved over the last 3 years. Having this facility has made a huge difference to the culture of our school. One of the strengths of this programme is the ability for our Te Ara Takatū students to work on their personal growth and then return back into mainstream education.
- Pastoral - a lot of work has been done over the last 4 years with us now moving to the implementation phase of our pastoral redevelopment.
- International Student update
- Property - There is significant frustration regarding the ongoing delays with the D Block refurbishment. Simon Finnimore has been working closely with the Ministry to move the project forward, but progress remains slow.
- Stand down and Suspension data tabled
- Tsunami Drill was successfully conducted on 7 May.
 - **Action Item:** Create a social media post to update the community on current evacuation procedures and reasoning.

Principal's Report – Hilary, sec Michael – carried

5. Strategic Discussions and Decisions:

5.1. Policy Updates

5.1.1. Anti-Harassment Policy – approved with changes as highlighted.

Query raised over policy wording - this will need to be relooked at in the Pastoral space.

Victoria, sec Bobbette - carried

5.1.2. Child Protection Policy - approved

Jenner, sec Victoria - carried

- Child Protection Procedures tabled

5.2. Community Consultation Sub-Committee

- Sub-Committee will be meeting next week

6. Finance

6.1. Finance Report

March Education Services Governance Report made available.

6.2. Finance Subcommittee Minutes – 30 April 2026 tabled.

7. Administration

7.1. Correspondence:

Nil

7.2. Minutes from previous meeting

Minutes of 26 March 2026 accepted as a true and accurate record.

Lou, sec Hilary - carried

7.3 National Board Elections - n/a

Congratulations to Jenner Ballinger-Judd who once again has been successful in being selected for the Regional Board.

8. General Business:

- **Gov Hub PLD** - Board members to complete online courses as deemed necessary.

Next Meeting

Thursday 18 June at 4:30pm

Public meeting closed at 5.27pm and moved into Public Excluded Business