

**Katikati College Board of Trustees Meeting Minutes  
of 22 May 2025 at 4:30pm in Katikati College Boardroom**

**1. Karakia:** Valarie, Colleen and Jesse

**2. Welcome, Attendance & Apologies:**

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Presiding Member), Jenner Ballinger-Judd (Parent Elect), Valarie Uilou (Parent Elect), Colleen Fleming (Co-opted Member), Jesse Samuels (Pou Arahi Rep), Katana Te Ngaio (Student Rep), Victoria Denyer (Parent Elect - arrived at 4:52pm), Lisa Corbett (Staff Rep - arrived at 4:55pm) and Angela Macdonald (Minute Secretary).

**3. Declarations of Conflict of Interest**

Non declared.

**4. Administration (returned to at 5:28pm):**

- Stand in for Board Chair for June Meeting
  - Lou and Bobbette will set Agenda with Victoria as Chair

**5. Strategic Monitoring/Reporting:**

**5.1.** Principal's Report tabled with discussion and specific points of interest as follows:

- Increase in role is very positive allowing us to use staffing entitlement strategically
- Banked Staffing - currently under entitlement. Relief teachers will be paid out of Teachers Salaries for a period of time.
- PAT data tabled, explained and discussed
- Comparative NCEA data 2024 tabled, explained and discussed
  - Monitoring of student achievement is thorough and ongoing
  - Not all secondary schools offer Level One NCEA and there is a possibility that this could be a National decision in the future

Assurance given that reflection on the data has taken place with discussion on how, as a staff, we can do better.

- Te Ara Takatū - highlight is the four students who have integrated back into Katikati College and who felt very welcomed on their return
- Property Update:
  - Insurance payout discussed
  - D Block Learning Support discussed
- Stand down & Suspensions discussed
- Attendance discussed with pleasing improvement. This increase in attendance has been assisted by:
  - the attendance Support role
  - contact home being made by all teachers at the beginning of the year
  - attendance linked to sport participation

*Principal's Report – Val, sec Colleen – carried*

**6. Strategic Discussions and Decisions:**

**6.1. Policy Updates**

6.1.1. Anti-Harassment Policy – Approved as per highlighted amendments

*Jenner, sec Lisa*

6.1.2. Child Protection Policy - Approved with no amendments required

*Lou, sec Bobbette*

**7. Finance**

**7.1.** Finance Report

**7.2.** Finance Subcommittee Minutes – 15 May 2025 tabled.

**8. Administration**

**8.1.** Correspondence:

Inward

*Inwards accepted*

*Victoria, sec Val - carried*

**8.2.** Minutes from previous meeting

*Minutes of 3 April 2025 accepted as a true and accurate record.*

*Jesse, Sec Colleen - carried*

**9. Preparation for next meeting**

**Next Meeting**

Thursday 19 June at 4:30pm

***Public meeting closed at 5:34pm and moved into Public Excluded Business***